

Government e-Procurement System
Tender Input Form-CPPP
(for ePublishing)

TENDER INPUT FORM

(A) BASIC DETAILS:

1	Tender Reference No. *	CANTEEN_BCAS
2	Tender Type *	<input type="checkbox"/> Open <input checked="" type="checkbox"/> Limited <input type="checkbox"/> EOI <input type="checkbox"/> Auction <input type="checkbox"/> Single
3	Form of Contract *	<input type="checkbox"/> Piece Work <input type="checkbox"/> Lump-sum <input type="checkbox"/> Multi Stage <input type="checkbox"/> Supply <input type="checkbox"/> Fixed Rate <input type="checkbox"/> Turn-key <input type="checkbox"/> Buy <input checked="" type="checkbox"/> Works <input type="checkbox"/> Sale
4	No. of Covers *	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
5	Tender Category *	<input type="checkbox"/> Goods <input type="checkbox"/> Works <input checked="" type="checkbox"/> Services
	Account Type Head *	<input checked="" type="checkbox"/> State Government Funder <input type="checkbox"/> Central Government Funded <input type="checkbox"/> Others
6	No of Bid Openers	<input checked="" type="checkbox"/> 2 of 2
7	Payment Mode *	<input checked="" type="checkbox"/> Offline <input type="checkbox"/> Online
7 (a)	If Offline :	Instruments : <input type="checkbox"/> SS-Small Savings Instrument <input type="checkbox"/> BG-Bank Guarantee <input type="checkbox"/> BC-Bankers Cheque <input checked="" type="checkbox"/> DD-Demand Draft

(B) COVER DETAILS:

	No. of Covers	Cover type	Contents
1	Single Cover	Fee/Prequal/Technical/Financial	—
2	Two Covers	(a) Fee/Prequal/Technical <input checked="" type="checkbox"/> (b) Financial <input checked="" type="checkbox"/>	A. TECHNICAL B. FINANCIAL
3	3 Covers	(a) Fee (b) Prequal/Technical (c) Financial	—
4	4 Covers	(a) Fee (b) Prequal (c) Technical (d) Financial	—

Anand

Government e-Procurement System
Tender Input Form-CPPP
(for ePublishing)

(C) NIT DOCUMENT (ONLY .JPG AND .PDF FILES ARE SUPPORTED)

SNo	File name	Type:	Size:
1	CANTEEN_BCAS.	.PDF	

(D) WORK ITEM DETAILS:

1	Work Item Title *	CANTEEN CONTRACT
2	Work Description *	—
3	Pre qual. Details	—
4	Product Category *	<input type="checkbox"/> civil works <input type="checkbox"/> electrical works <input type="checkbox"/> Fleet Management — <input type="checkbox"/> Computer Systems
5	Product Sub Category	—
6	Contract Type *	<input type="checkbox"/> Tender <input type="checkbox"/> Empanelment
7	Tender Value *	<input checked="" type="checkbox"/> INR <input type="checkbox"/> US <input type="checkbox"/> EUR Rs 100/- Error! Not a valid bookmark self-reference.
8	Bid Validity days * If other, specify	<input type="checkbox"/> 120 <input checked="" type="checkbox"/> 90 <input type="checkbox"/> 60 <input type="checkbox"/> 30 Error! Not a valid bookmark self-reference.
9	Completion Period in months	—
10	Location (Work/services/items) *	BCAS, DWARKA, DELHI
11	Pin code	110075
12	Pre Bid Meeting *	<input type="radio"/> Yes <input checked="" type="radio"/> No
	If Pre Bid Meeting is Yes	NA
12 (a)	Pre Bid Meeting Place *	NA
12 (b)	Pre Bid Meeting Address *	NA
13	Bid Opening Place *	BCAS, DWARKA, DELHI
14	Tenderer Class *	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V <input type="checkbox"/> Others —
15	Inviting Officer *	PRINCIPAL, BCAS
16	Inviting Officer Address * Phone/email:	SECTOR-2, DWARKA, N.D- 110075 bhaskaracharya.college@gmail.com

(E) FEE DETAILS:

Anand

**Government e-Procurement System
Tender Input Form-CPPP
(for ePublishing)**

1	TENDER CHARGES:	Rs.
1 (a)	Tender Fee	Rs 100/-
1 (b)	Processing Fee	-
1 (c)	Surcharges	-
1 (d)	Other Charges	-
1 (e)	Tender Charges Payable To *	PRINCIPAL, Bhaskaracharya College of Applied Sciences
1 (f)	Tender Charges Payable At *	Dwarka, Delhi
2	EMD FEE DETAILS:	
2 (a)	EMD Fee	<input checked="" type="checkbox"/> Fixed <input type="checkbox"/> Percentage
2 (b)	If EMD Fee is Fixed EMD Amount: Rs 2000/-	If EMD Fee is Percentage EMD Percentage (%):
2 (c)	EMD Exemption Allowed	<input type="checkbox"/> Full <input type="checkbox"/> Partial <input checked="" type="checkbox"/> None
2 (d)	If EMD Exemption Allowed is Partial, EMD Exemption Percentage %	NA
2 (e)	EMD Fee Payable To *	PRINCIPAL, Bhaskaracharya College of Applied Sciences
2 (f)	EMD Fee Payable At *	Delhi

(F) CRITICAL DATES:

		DD / MM / YYYY	Hrs	Mins
1	Publishing Date	08 / 08 / 2014	17	00
2	Document Sale Start Date	08 / 08 / 2014	17	00
3	Document Sale End Date	25 / 08 / 2014	14	00
4	Seek Clarification Start Date	11 / 08 / 2014	10	00
5	Seek Clarification End Date	25 / 08 / 2014	15	00
6	Pre Bid Meeting Date	NA		
7	Bid Submission Start Date	11 / 08 / 2014	10	00
8	Bid Submission End Date	25 / 08 / 2014	16	00
9	Bid Opening Date	26 / 08 / 2014	10	30

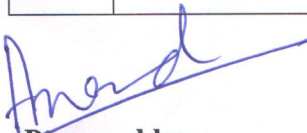
Amr

Prin

Government e-Procurement System
Tender Input Form-CPPP
(for ePublishing)

(G) UPLOADING THE TENDER DOCUMENTS;(ONLY PDF,JPG,XLS & RAR FILES ALLOWED)

SNo	File name	Description	Type	Size:
1	CANTEEN_BCAS	TENDER DOCUMENT	PDF	
2				
3				
4				
5				



Prepared by:

Name/Designation

Anand Bharadwaja
Associate Prof. & Convener (canteen)

Date of updation:

Seal of the Office of the TIA:



Approved by:

Name/Designation

Officiating Principal
Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Phase-1, Dwarka, New Delhi-75

**Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Dwarka
New Delhi-110075**

Non-Transferable Tender form	Rs 100/-
Last Date for receipt of form	25-08-2014 upto 4 pm
Opening of technical bids	26-08-2014 at 10.30 am
Venue of Opening of Bids	College

Letter of interests (applications) are invited from reputed caterers registered/ license holder (as applicable) with Food Safety and Standards Authority of India (FSSAI) for running the college canteen at **Bhaskaracharya College of Applied Sciences, Sector-2, Dwarka, New Delhi-110075** for a as per college terms and conditions (Annexure 1). The duration contract would be for a period of one year which may be further extended for one year. The college canteen caters to the needs of approximately 1300 members. The list of food items is attached in Annexure 2

The tender application should include profile of the company/firm/organization, details of experience in the profession, registration certificate, list of clients, photo ID of the (PAN CARD and Election Card) contractor, demand draft and other details as per performa attached (Annexure 3). The tender form should reach the **Principal, Bhaskaracharya College of Applied Sciences, Sector-2, Dwarka, New Delhi-110075, latest by 25-08-2014.**

The top of the envelope, containing the letter of interests, should be marked as **“Tender for the College Canteen and must contain technical and financial bids in separate envelope”**. The technical bid must include all information along with documents demanded by the college except for rate list.


PRINCIPAL


Officiating Principal
Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Phase-I, Dwarka, New Delhi-75

**Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Dwarka
New Delhi-110075**

Annexure 1

Terms and Conditions

1. Only caterers/ vendors or Food Business Operators registered / license holder with Food Safety and Standards Authority of India (FSSAI) are eligible to submit the tender.
2. The sealed envelope must contain financial and technical bid in separate envelope. The technical bids must include all information alongwith documents as demanded by the college except for rate list. The financial bids will be opened only after evaluating the technical bids.
3. Canteen timings are from 8:45 am to 5:30 pm on all working days including Saturdays.
4. A monthly license fee of Rs. 250/- and Water charges Rs. 500/- per month be paid to college by 7th of every month, failing which penal interest @ 18% per annum shall be charged.
5. Electricity charges on the basis of actual consumption, as per the meter reading, shall be payable as per the BSES rates. The College has commercial electricity meter installed and the commercial charges would be applicable.
6. A sum of Rs. 2000/- (Rs. Two Thousand only) is to be deposited as a bid security. The payment be made in form of demand draft drawn in favour of the **Principal, Bhaskaracharya College of Applied Sciences**. The bid security of successful bidder would be treated as the performance security. It would be refunded after the successful execution of the contract.
7. Norms specified in Food Safety and Standards Act, 2006 would be strictly followed. The details can be checked from the <http://www.fssai.gov.in>
8. Smoking, Consuming Alcohol, Tobacco or any product based on them is strictly prohibited in canteen. Also their sale is strictly prohibited.
9. The contractor shall have the responsibility to keep the canteen clean

**Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Dwarka
New Delhi-110075**

at all the times specially the serving tables. Good hygiene conditions be maintained in canteen all time. Also good personal hygiene be maintained by the canteen staff.

10. All the food items should be kept covered before and after processing and during sale.
11. Only the certified food commodities (Agmark) should be used in cooking. No loose items like oil etc. should be used.
12. Use of food grade disposable is permitted.
13. The dustbins placed in canteen must be covered and cleaned on routine basis.
14. Regular inspections will be done to assess the food quality and the hygiene conditions.
15. The contractor should provide table service, room service to all staff members.
16. The maintenance of the college property inside the canteen will be the sole responsibility of the contractor. In case of any damage to the college property, the contractor would bear the damage charges.
17. The contractor must provide the details of the staff engaged and entering the college. Their ID must be submitted in college.
18. Any indiscipline in canteen would not be tolerated. The staff in canteen must ensure proper discipline.
19. Any violation of terms and conditions would automatically lead to cancellation of contract.
20. The contractor should quote the rates for food items approved by the college (annexure 2).
21. In case, the contractor wishes to add a new food item in the list, prior permission may be taken and the rate be approved.
22. The contractor would display the list of items offered and their approved prices.
23. The contractor would continuously rotate the menu for lunch/meals & snacks in a week.

And

**Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Dwarka
New Delhi-110075**

24. The contractor may add any other branded or cooked food item in the list with the permission of the college
25. In case, the contractor wishes to terminate the contract, one month notice in advance has to be given. The college reserves the right to forfeit the security deposit of Rs 2000/- either in case of non-satisfactory services offered or violation of or and conditions by the contractor or the premature termination of the contract by the vendor.
26. The College reserves all the rights to cancel the contract without prior notice.
27. All supporting documents should be provided along with the tender forms. The incomplete tender forms are liable to be rejected.
28. The tender fee of Rs 100/- be paid through the demand draft, drawn in favour of the **Principal, Bhaskaracharya College of Applied Sciences.**
29. Each document attached with the bid must be signed and stamped.
30. The contract is non-transferable. The contractor is not permitted to sublet/ sell or transfer the contract to any other vendor/ contractor.
31. An agreement is to be signed between the College and the Contractor, once the contract is awarded.
32. The decision of the College shall be the final in matters related to the execution as well as running of the canteen.

Aned


Officiating Principal
Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Phase-I, Dwarka, New Delhi-75

**Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Dwarka
New Delhi-110075**

Annexure 2

List of Food Items to be offered by the College

ITEMS	COST
1. Mattar Kulcha	
2. Vegetable Soups (Hot)	
3. Green tea (Branded)	
4. Veg. Kalthi Roll	
5. Veg. Spring Roll	
6. Veg. Maggie noodles	
7. Cold Coffee	
8. Tea-Dip/Readymade	
9. Coffee Espresso	
10. Bread Pakora	
11. Samosa	
12. Veg. Cutlet	
13. AlooBhonda	
14. Veg. Burger (standard size)	
15. Grilled Sandwich	
16. Stuffed- Parantha (Aloo, Gobhi etc.)	
17. Veg. Chowmein	
18. Cheese Sandwich	
19. Rice with Rajmah/ Chhole/ Kadi/ Dal)	
20. Veg. Mixed Fried Rice	

Handwritten signature

**Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Dwarka
New Delhi-110075**

21. Thali (1 Dal,1 Vegetable, 1 Raita or Salad, Rice, 2 Chapattis)
22. AlooPuri (4 piece)
23. ChholeyBhature
24. Veg. Pattie
25. Fuit Juices (Packed, Branded)
26. VadaSambhar
27. IdliSambhar
28. Dosa Plain
29. Dosa Masala
30. Uttipam
31. Upma
32. Momos (Veg)
33. Pasta (Veg)
34. Snacks (Branded)
35. Nariyal/ Coconut water
36. NimbooPani (Branded)
37. Flavoured Milk (Branded)
38. Bread Roll
39. Lassi (Branded)
40. Ice Cream (Branded)
41. Butter Milk (Branded)
42. Water Bottles (Packed, Branded)

Any other branded or cooked food item with the permission of the college

Amed


**Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Dwarka
New Delhi-110075**

ANNEXURE 3

Technical Bid for the Canteen Contract	
Name of the vendor	
Address	
Mobile No.	
Authorize Dealing person details	
Election Voter ID No.	
PAN NO.	
Registration/ Licence No issued by FSSAI	
Compliance with the terms and conditions mentioned in the tender document as per Annexure 1.	YES/ NO
Bid Security of Rs 2000/- submitted	YES/ NO

Financial Bid for the Canteen Contract	
Name of the vendor	
List of Food items attached with the quoted price	Annexure 2

Am


**Officiating Principal
Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Phase-I, Dwarka, New Delhi-75**