

BHASKARACHARYA COLLEGE OF APPLIED SCIENCES

(University of Delhi)

Sector – 2, Phase – 1, Dwarka, New Delhi – 110075, Phone- 011-25087597

Website: <http://www.bcas.du.ac.in>, Email: bhaskaracharya.college@gmail.com

M/S

Our Enquiry Ref No:

BCAS/Quot./2016/01/

CCTV/

Dated 05/01/2017

Last date for Submission 19/01/2017

By the time 4:00 p.m.

Date and Time of Opening in 20/01/2017

the College premises At: 12:30pm

EMD: Fixed. 10,000/-only**Tender Value – Rs. 1,90,000/- only****Subject: Invitation of sealed 2 fold bids for the supply, installation and commissioning of CCTV System.**

Dear Vendor,

Only the sealed bids are invited for the **supply, installation and commissioning of CCTV Setup** as per the details available on the college website <http://www.bcas.du.ac.in>

S.No.	Name of Items
1.	Supply, installation and commissioning of CCTV System

It is required that the following instructions should be carefully followed including detailed terms and conditions mentioned as Annexure 'A1' and 'A2', while submitting your offer; otherwise your offer may not be considered.

1. All the communication with the college should be addressed only to "The Principal, Bhaskaracharya College of Applied Sciences, Sector 2, Phase 1, Dwarka, New Delhi- 110 075." (hereinafter called the Principal)
2. Sealed Quotations will be two fold (a) one technical bid consisting of all technical details along with terms and conditions (b) another financial bid containing items wise price for the items mentioned in the technical bid. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
3. The technical bid and the financial bid should be sealed by the bidder in separate covers (A and B respectively) duly super scribed and both these sealed covers are to be put in a bigger cover (C) which should also be sealed and super scribed. All the three envelopes should be superscribed with format of the label shown in Annexure 'B'.
4. Financial bids of only those bidders will be opened and considered who qualify in their technical bid.
5. The firm must be reputed and must be registered with Sales Tax/ Income Tax Authority. The bidder should clearly mention valid TIN/ TAN/ Service Tax No. as per the Govt. norms.
6. Incomplete bids or the ones submitted after due date would be summarily rejected. Moreover, the College will not be responsible for any postal error or delay because of whatsoever reason.
7. Any alteration/cutting/overwriting/white fluid etc. should also be avoided in the offer submitted. If they exist, they should be duly signed. Failing this the bids are liable to be rejected.
8. The quoted price (only in the Financial Bid) should be F.O.R. BCAS/ C.I.F. New Delhi (for imported items) and will be taken as inclusive of all taxes including VAT and installation, packing, forwarding, freight, AMC, insurance, discount and other charges until and unless rates are mentioned specifically and clearly. *Taxes as applicable*, if quoted, will not be considered and no further communication/ clarification may be required by the college in this regard. The agency commission, if any for imported items, payable only in Indian rupees should be mentioned separately.
9. Vendors may use the format in the Annexure C and Annexure D for their bids.
10. Actual work will depend on the availability of funds.
11. Corrigendum, if any, will be published only on the college website.

Yours Sincerely,

Principal

Dr. BAJARAM PANI
PrincipalBhaskaracharya College of Applied Sciences
(University of Delhi)
Sector 2, Phase-I, Dwarka, New Delhi-75

Request For Quotation (RFQ)/Limited Tender for Bhaskaracharya College of Applied Sciences, Dwarka

M. B. B. B.
05.01.2017

ANNEXURE 'A1'

- I. The bids should be valid upto 31.03.2017 from the date of its opening.
- II. A refundable Bid Security/ Earnest Money Deposit of a fixed amount '10,000/-' should be deposited in the form of a bank guarantee/ single demand draft from any nationalized bank in favour of "Principal, Bhaskaracharya College of Applied Sciences" along with the bid enclosed in the outermost envelope (C). Name, address and telephone number of the bidder should be clearly written on the backside of the Demand Draft. The bid security of the successful vendor will be treated as the performance security for the contract or the warranty period. GFR 2005 will be applicable in regard of bid and the performance security deposited.
- III. Vendors who have applied in reference to our tender BCAS/Quot/2016/CCTV Dated 21.12.2016 may reuse the EMD submitted.
- IV. The final offered rate (only in the financial bid) shall be quoted by the vendor, for every item, in words and also in figures and shall match with the amount figure. If rates in words do not tally with rates in figure then the rates which correspond to the amount shall be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figure or in words then the rate quoted by the vendor in words shall be taken as correct.
- V. The bidder shall bear all the costs associated with the preparation and submission of its quotation including samples, literatures etc., regardless of the conduct or outcome of the bidding process.
- VI. Only the sealed bids submitted personally/ post will be considered and the bids sent by Fax/Email will not be considered. Only the specific clarification, if any, sought by the college may be replied electronically.
- VII. Authorised representative of the bidders is permitted to attend the bid opening schedule stated above. The representative should bring with them a letter of authority from the corresponding bidder, without which, they are not permitted to attend the bid opening.
- VIII. The college reserves the right to change the number of items to be procured as also their quantity.
- IX. The Principal reserves its rights to reject or accept wholly or partly the offer without assigning any reason(s). The Principal also reserves the right to cancel all quotations without assigning any reason thereof.
- X. The decision for the placement of order is at the sole discretion of the Principal. Once an order is placed, it will be non-transferable/ sublet/ or outsource by the successful bidder to any other firm or vendor.
- XI. Any dispute or disagreement will be interpreted and addressed under Indian Laws in the Hon'ble Courts of Delhi Jurisdiction only.
- XII. Each bidder shall submit only one bid either by himself or as a partner in a joint venture. A bidder who submits or participates in more than one bid will be disqualified.
- XIII. Canvassing whether directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the bidders who resort to canvassing will be liable to rejection.
- XIV. The college may ask the vendors for sample reviewing and demonstration free of charge and no obligation basis and reserves the right to reject before opening of the financial bids.
- XV. The successful vendors will have to provide their complete bank details in the prescribed proforma, in case the college desires to make the payment through ECS/RTGS.
- XVI. In case of any deviation from the tender specification or any misconduct, the firm will be held responsible and may lose the Earnest Money Deposit with additional penalty imposed.
- XVII. No advance payment will be made. TDS applicable for professional services will be deducted.
- XVIII. In the event of non-execution of the order within the specified period, the Principal may impose a penalty of 0.5% per week and a maximum deduction of 10% of the total cost on the suppliers.
- XIX. Tender conditions other than those stated above, sent along with your offer shall not be binding on the college.
- XX. While sending bids, the firm/company/s shall ensure that the terms/conditions mentioned in this document against which the bids are being given are acceptable to them. The vendor submitting an offer in the response of this enquiry is assumed to accept our terms and conditions stated above.
- XXI. The vendor who quotes the lowest in terms of total projected cost would be considered as the lowest bidder irrespective of lowest rate of one of the items quoted.

D. BALARAM PANI
Principal
Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector 2, Phase I, Dwarka, New Delhi-75

B. B. B. B.
05.01.2017

ANNEXURE 'A2'

- a) The quantity of items may vary as per requirement and availability of funds.
- b) The specification covers the supply, installation and commissioning of CCTV system.
- c) The vendor shall study the specifications and satisfy himself thoroughly and shall take full responsibility of the smooth, reliable and safe working.
- d) All items of instrument shall be completed in all respects and any instrument not covered in the specification but essential for proper installation, operation and maintenance of the instrument shall be included by the vendor in his offer and the reasons for such inclusion shall be clearly stated.
- e) The vendors will provide the supply of necessary spares.
- f) Packaging, forwarding, transport, insurance, loading, unloading, precaution against damage during transit etc. will be the responsibility of the vendor.
- g) The vendor is solely responsible for installation, commissioning and making the complete system operational at user's site.
- h) It is noted again that supply, installation and commissioning of the system with all accessories, auxiliaries and any item not covered in the specification but essential for proper installation, operation and maintenance of the CCTV system shall be included and executed by the vendor.
- i) All the supply will not be deemed complete until the commissioning trial of the whole system is carried out by the vendor at the college site successfully.
- j) The vendor shall provide warranty/guarantee for the entire system for a period of 12 months from the date of commissioning.
- k) The vendor should provide all the documents related to the manufacturer's warranty against the product being installed during the time of commission.
- l) The vendor shall be responsible for routine and breakdown maintenance of the equipment during warranty period.
- m) The vendor shall have executed at least two (2) similar kind of work within three years. The vendors shall submit along the offer the reference list of similar work. Offers received without the reference list may be rejected.
- n) Intending bidders are advised to pay a visit to the college premises on any working day between working hours for discussion/assessing the nature, scope and quantum of works/services and for seeking any clarifications before submission of bids, after fixing a prior appointment with the Convener.
- o) To take care of any change in the requirement during the period starting from issue of RFQ till placement of the contract. The college reserves the right to modify the quantity of the required goods upto that limit without any change in the terms & conditions and prices quoted by the vendor. While awarding the contract, the quantity ordered can be increased or decreased by the Buyer within this tolerance limit.
- p) The selected security service provider / agency would render all services as per set standard. The EMD shall stand forfeited in case of any deviation or breach. If the commissioning and subsequent services aren't satisfactorily met, the vendor would not be considered for any future dealings with the college minimum for five years.

ANNEXURE 'B'

- Vendors should use the below mentioned formatted label on their respective sealed envelopes to avoid any confusion.

Envelope C: Quotation for the supply, installation and commissioning of CCTV System		
	Your Reference No: < > /Reply to Quotation on your website	Dated: < >
Envelope A/ B	The Principal Bhaskaracharya College of Applied Sciences University of Delhi Sector-2, Phase I, Dwarka New Delhi- 110075	Last Date and Time of Receiving the Quotation: < > 19/01/2017 1600 Hrs
A:<Technical Bid> OR B:<Financial Bid>		
From: <Vendor Details>		
	Kind Attn: <Dr. Madhulika Bajpai, Convener>	Dr. BALARAM PANI Principal Bhaskaracharya College of Applied Sciences (University of Delhi) Sector-2, Phase-I, Dwarka, New Delhi-75

19/01/2017
1600 Hrs
Dr. BALARAM PANI
Principal
Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Phase-I, Dwarka, New Delhi-75

ANNEXURE 'C'

(Signed and stamped copy to be submitted in original)

Technical Bid for the supply, installation and commissioning of CCTV System

Name of the vendor					
Authorize Dealing person details					
Contact Details with Mobile No and Email ID					
TIN/TAN/S.T. NO.					
Compliance with the terms and conditions mentioned in the tender document. Annexure A1 and A2					YES/ NO
Bid Security of Rs. 10000/- submitted (DD Details)					YES/ NO
Bank details of the vendor					
Account Number					
Bank Name					
Branch Name					
IFSC Code					
S.N O.	ITEM DESCRIPTION	Max. Quantity	Unit	Make/Model	Yes/No
1	1.3M-2.0M pixel Camera in C-mount shape fixed type or bullet for mounting as recessed in false ceiling or mounted on wall complete as required including necessary mounting	48	No.		
2	Digital Video Recorder for CCTV system consisting of 16 camera inputs	3	No.		
3	Hard Drive- 4 TB	3	No.		
4	Cable (Minimum 5000meter including 4.1 & 4.2)	<i>As applicable</i>	<i>Meter</i>		
4.1	RG 6	<i>As applicable</i>	<i>Meter</i>		
4.2	3+1	<i>As applicable</i>	<i>Meter</i>		
5	Power supplies for cameras	<i>As applicable</i>	No.		
6	Installation accessories including (Conduit pipe of appropriate size, nails, drilling, labour cost, testing etc.)	<i>As applicable</i>	<i>Per camera</i>		
Signature with Seal					

Dr. BALARAM PANI
 Principal
 Bhaskaracharya College of Applied Sciences
 (University of Delhi)
 Sector-2, Phase-I, Dwarka, New Delhi-110015
 05/05/2017

ANNEXURE 'D'

(Signed and stamped copy to be submitted in original)

Financial Bid for the supply, installation and commissioning of CCTV System						
Name of the vendor						
Contact Details						
Authorize Dealing person details						
<i>S.N O.</i>	<i>ITEM DESCRIPTION</i>	<i>Max. Quantity</i>	<i>Unit</i>	<i>Quoted Unit Price Rs</i>	<i>Tax Rate</i>	<i>Quoted Total Price Rs</i>
1	1.3M-2.0Mpixel Camera in C-mount shape fixed type or bullet for mounting as recessed in false ceiling or mounted on wall complete as required including necessary mounting	48	No.			
2	Digital Video Recorder for CCTV system consisting of 16 camera inputs	3	No.			
3	Hard Drive- 4 TB	3	No.			
4	Cable (Minimum 5000meter including 4.1 & 4.2)	<i>As applicable</i>	<i>Meter</i>			
4.1	RG 6	<i>As applicable</i>	<i>Meter</i>			
4.2	3+1	<i>As applicable</i>	<i>Meter</i>			
5	Power supplies for cameras	<i>As applicable</i>	<i>No.</i>			
6	Installation charges including accessories (Conduit pipe of appropriate size, nails, drilling, labour cost, testing etc.)	<i>As applicable</i>	<i>Per camera</i>			
<i>Total Project Cost (Rs)</i>						
Signature with Seal						

D. BALARAM PAI
Principal
Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Phase-I, Dwarka, New Delhi-75
05.01.2017