

**Bhaskaracharya College of Applied Sciences  
(University of Delhi)  
Sector-2, Dwarka, New Delhi- 110075.**

Minutes of the Staff Council Meeting held on 3<sup>rd</sup> January 2011

A meeting of staff council was held on Jan 03, 2011 conference room of the college at 14:00 hrs. Along with the chairman, following members attended the meeting.

<i>Dr. Meetu Luthra</i>	<i>Dr. Vandana Batra</i>	<i>Dr. Anand Bhardwaj</i>
<i>Dr. N.S. Abbas</i>	<i>Dr. Geetika Khunger</i>	<i>Dr. S.K. Shukla</i>
<i>Ms. Neeru Sharma</i>	<i>Dr. Sangeeta Srivastava</i>	<i>Dr. Anita Sondhi</i>
<i>Dr. Eram Rao</i>	<i>Ms. Abha Vasal</i>	<i>Ms. Amita Misra</i>
<i>Ms. Manu Kataria</i>	<i>Dr. Parvinder</i>	<i>Dr. Ruchi Marwah</i>
<i>Dr. Seema Khan</i>	<i>Dr. Purnima Anand</i>	<i>Dr. Sushmita Dey Sadhu</i>
<i>Mr. Satpal Singh</i>	<i>Dr. Rizwana</i>	<i>Dr. Shalini Sehgal</i>
<i>Dr. Madhulika Bajpai</i>	<i>Dr. Meenakshi Garg</i>	<i>Dr. Shivani Vermani</i>
<i>Dr. Uma Chaudhary</i>	<i>Dr. A.K. Bali</i>	<i>Dr. M.K. Tiwari</i>
<i>Dr. Manoj Khanna</i>	<i>Dr. Partha S. Pal</i>	<i>Mr. Vikas Tyagi</i>
<i>Ms. Poonam Sharma</i>	<i>Mr. Jitender Kumar</i>	<i>Dr. Inderbir Kaur</i>
<i>Dr. Geeta Bhatt</i>	<i>Ms. Shweta Gupta</i>	<i>Ms. Bikramjit kaur</i>
<i>Ms. Rashmi Pasricha</i>	<i>Dr. Balaram Pani</i>	<i>Dr. Ranjeet S. Thakur</i>
<i>Mr. Bhavya Deep</i>	<i>Dr. Renu Baweja</i>	

**Following are the minutes of the meeting-**

- 1) Chairman welcomed all the members with New Year greetings. Minutes of meetings held on 21<sup>st</sup> July 2010 and the minutes of the emergent meeting held on 26<sup>th</sup> Nov. 2010 were confirmed.
- 2) For proper utilization of Grant of Rs. 21, 67,000/- received from UGC, towards merged scheme for XI plan period released under various heads, following coordinators were appointed :

S.No.	Names of the Scheme	Items	Co-ordinators
1	Special grant for enhancement of initiative for capacity building in colleges.	-Books & Journals -Equipment -Building classroom, Laboratory	Dr. Ranjeet Thakur Dr. Vandana Batra
2	Establishment of Day Care Centre in colleges	Essential Facilities	Dr. Sushmita Day Dr. Meenakshi Garg
3	Establishment of UGC network Resources Centre	Pentium PC (Latest), Printer, UPS etc.	Dr. Uma Chowdhary
4	Equal opportunity Centre in colleges	Contingency, Meetings, Honorarium to Advisor etc.	Ms. Manu Kataria
5	Remedial coaching for SC/ST/OBC and Minorities	Equipment, Books & Journals recurring items, remuneration, TA etc.	Dr. Ramesh Kataria, Dr. Geeta Bhatt, Dr. Lalit Kapoor
6	Higher Education for persons with special needs	General Administration, Stationary, Honorarium to coordinator, Ramps, Rails, Toilets etc.	Dr. Manoj Khanna, Dr. Ramesh Kataria
7	Carrier Counseling Cell	Computer with Internet, laser printer, photocopier, TA, DA etc.	Dr. Rizwana

Chairman informed the house that a grant of Rs. 22 Lakhs has been sanctioned under 'Development fund' by the UGC, which is yet to be received.

It was informed to house that the each department may give the rough estimate of equipments which needs to be repaired in the office latest by 31<sup>st</sup> Jan 2011.

For construction/ improvement of building a sub-committee was constituted consisting of:

Burser  
Secretary, Staff Council  
President, Staff Association

The committee along with development committee may submit their finding to the staff council for the approval.

The house unanimously approved that in point no.2, the grant received under scheme '**Special grant for enhancement of initiative for capacity building in colleges**' , item '**Equipment**' may be given to following five departments:-

Department of Electronics  
Department of Biomedical Sciences  
Department of Physics  
Department of Microbiology  
Department of Instrumentation

- 3) The house was informed that a grant of Rs. 28 Lakhs has been received by the college under 'star college' category.  
The house was informed that an amount of Rs. 5 Lakhs has been given as non-recurring grant and an amount of Rs. 2 Lakhs per year (initially for the first two years) as recurring grant to each of the following four Departments:

Department of Food Technology  
Department of Biomedical Sciences  
Department of Microbiology  
Department of Biochemistry

- 4) The house unanimously agreed to have an AMC of the microscopes which are used in various Departments of Biological Sciences.
- 5) A committee was formed to study the problem of providing double distilled water in Biological laboratories.  
Following are the members of the committee-

Dr. Shalini Sehgal  
Dr. Ruchi  
Dr. Balram Pani

Committee is required to give their report at the earliest.

- 6) For Annual day function celebration for the year 2010-11, Burser (ex-office) will act as convenor for the programme. It was decided to hold the function in first week of March depending on the availability of the Chief Guest.
- 7) The house was informed that a blog of Library has been created. All the members were requested to use the blog and give their valuable suggestions.
- 8) The house requested the chairman to make the reading room of the college library as Air-Conditioned.

Meeting ended with vote of thanks to the chair.

Secretary Staff Council