

BHASKARACHARYA COLLEGE OF APPLIED SCIENCES
(UNIVERSITY OF DELHI)
SECTOR 2, PHASE 1, DWARKA, NEW DELHI 110 075

April 30, 2010

Minutes of the Staff Council Meeting held on 30 March 2010

A meeting of the staff council was held on **March 30, 2010** at 1100 hrs. in the Conference Room. Along with the chairman following members were present in the meeting:

Dr. Anita Sondhi	Dr. Anil K. Bali	Dr. Balaram Pani
Dr. Manoj Khanna	Dr. InderbirKaur	Dr N Vijaya
Mr. Avneesh Mittal	Mr. Bhavya Deep	Ms. Amita Mishra
Ms. Abha Vasal	Ms. Manu Kataria	Ms. Rizwana
Dr. Eram S. Rao	Dr. Shalini Sehgal	Dr. Seema Khan
Ms. Madhulika	Dr. Geeta Bhatt	Dr Sangeeta Srivastava
Dr. Vandana Batra	Dr. Partha pal	Mr. Vikas Tyagi
Dr. Geeta Mongia	Dr. Renu Baweja	Dr Ranjeet Thakur
Dr. S K Shukla	Dr. Susmita Dey	Dr. N S Abbas
Dr. Purnima Anand	Dr. Ruchi Marwah	Dr. Parvinder kaur
Dr. Anand Bharadavaja	Dr. Vandita Gupta	Mr. Satpal Singh
Dr. Ramesh Kataria	Dr. Meenakshi Garg	Dr Uma Dhawan
Dr. Manoj K Tiwari	Ms. Shweta Gupta	Dr. Uma Chowdhary
Dr. Shiv Shankar Gaur		

Following are the minutes of the meeting:

Item No. 1: Minutes of Meetings held on 08/01/2010, were confirmed.

Item No. 2: Annual Reports of various Committees/ Clubs and Societies were read and following suggestions were made-

- 1) It was suggested by the house that a standard format for certificate can be printed and procured in the office which can be used by different committees to award the students.
- 2) It was suggested by the house that LCD projectors which are purchased in financial year 2009-10, by department of Food Technology, polymer Science & Biology may be installed in lecturer theaters which can be used by teachers.
- 3) It was proposed by the house to charge the nominal membership fee of Rs. 350/- in Annual fee structure as student development activity. This includes:-

Rs.- 100/- as Society membership

Rs.- 200/- as Club Membership for any two clubs opted (a) Rs 100/-

Rs.- 50 WDC Fund

- 4) It was proposed by the convener Time table committee that time table of the guest faculty must be made in consultation with convener. It was also proposed by the house that IIIrd yr. students may be given off on Saturdays (if possible).

Item No. 3: Dr. Geeta Mongia was elected unopposed as staff council secretary upto March 31, 2011.

Item No. 4: Various committees were formed for the academic session 2010-11, list attached herewith (**Annexure I**)

Item No. 5: It was proposed that the various clubs conveners for the Academic year 2009-10 will continue for the next academic year 2010-11.

Item No. 6: Dr. Anil K Bali convener for the committee for short attendance, read the report of the committee and the report was by accepted by the house unanimously. (**Annexure II**)

Item No. 7: Any other matter with the permission of chair:

- (1) The requirement of the teachers in each department will be made as per the minutes of the academic committee approved in the staff council held on 24.6.09. The requirement of teaching faculty(2009-10) in various departments were read as follows:

Department	No. of Additional Teachers Required
Biochemistry	01
Biology	Nil
Biomedical Sc.	02
Chemistry	Nil
Computer Sc.	01
Electronics	02
Food Technology	Nil
Human Communication	Nil
Instrumentation	01
Mathematics	01 Temporary (Against leave vacancy)
Microbiology	02
Physics	03
Polymer Sc.	01 + 01 against leave vacancy

- (2) Teachers' staff association had put up a report to the chairman to install Air Conditioner in each department/Laboratory/Library/Departmental room in view of the available grant in the college.

- (3) Departmental societies must be managed by the respective Department.

Meeting ended with the vote of thanks.

Secretary Staff Council

Annexure I
List of Various Staff Council Committees & clubs 2010-11

- | | | |
|---|---|----------|
| 1 | Academic Committee
Dr. Sangeeta Srivastva
Teacher-Incharge or their Representative
Convener Time Table Committee Ex-Officio | Convener |
| 2 | Admission Committee
Dr. Balram Pani
Teacher-Incharge of main Departments & a member from same department
Single person department can opt for person from Allied Department | Convener |
| 3 | Annual Day Committee
Bursar Ex-officio
Convener Discipline Committee
Convener Sports Committee
Convener ECA Committee
Incharge NSS
Incharge NCC
Secretary Staff Council | Convener |
| 4 | Canteen Committee
Dr. A.K.Bali
Mr. Avneesh Mittal
Ms. Neeru Sharma
Mr. Bhavya Deep
Dr. Purnima Anand | Convener |
| 5 | College monitoring Committee for Internal Assessment
Principal
Bursar Ex-officio
Secretary Staff Council
Senior Teachers of the college (Two) | Convener |
| 6 | Departmental Moderation Committee for Internal Assessment
Previous Teacher-In-Charge
Present Teacher-In-Charge
Senior most Teacher of the Department | |
| 7 | Discipline Committee
Dr. Ramesh Kataria
Convener Gender Sensitizing Committee Ex-Officio
Incharge NSS Ex-Officio
Incharge NCC Ex-Officio
Dr. Manoj Khanna
Dr. S. K. Shukla | Convener |
| 8 | ECA Committee
Dr. Purnima Anand
Dr. Sangeeta Srivastva | Convener |

Dr. Shivani Varnani
Dr. Vandana Batra
Dr. Meenakshi Gang

9 **Gender Committee**

Dr. Eram S.Rao
Dr. N.S.Abbas
Dr. Ruchi Gulati
Ms. Rizwana
Dr. Susmita Dey

Convener

10 **Gender Sensitizing Committee**

Dr. Geeta Bhatt
Dr. Shalini Sehgal

Convener

11 **Library Committee**

Librarian
Teacher-In-Charge of departmental nominee

Convener

12 **Magazine Committee**

Dr. Vandita Gupta
Dr. Madhulika Bhattar
Dr. Ruchi Gulati
Dr. S.K.Shukla

Convener

13 **Placement Cell cum Brochure**

Ms. Rizwana
Teacher-In-Charge of Departmental Nominee
(of main Departments)

Convener

14 **PR Committee**

Dr. Meenakshi gang
Dr. Shivani Varnani

Convener

15 **Prospectus Committee**

Mr. Anvesh Mittal
Teacher-In-Charge of Departmental Nominee
Convener ICA
Convener Sports
Incharge NSS

Convener

16 **Purchase Committee**

Dr. Lalit Kapoor
Bursar Ex-officio
Teacher-In-Charge of all departments

Convener

17 **Sports Committee**

Dr. Manoj Kt. Khanna
Dr. Eram S. Rao
Ms. Mani Katania
Dr. Anand Bhardwaj
Dr. S.K.Shukla

Convener

18 **Students Advisory Committee**

Mr. Bhavya Deep
Dr. Lalit Kapoor
Dr. Vandana Batra
Dr. Vandita Gupta

Convener

19 **Time Table Committee**

Dr. Uma Chowdhary
Teacher-In-Charge of all departments
Convener Academic Committee Ex-office

Convener

20 **Website & Internet Committee**

Ms. Anita Mishra
Dr. A.K. Bali

Convener

21 **Women Development Cell**

Ms. Manu Kalra
Convener Gender Sensitizing Committee Ex-Office
Dr. Shivani Vermani
Dr. Vandana Batra
Dr. Meenakshi Garg

Convener

22 **Alumni Association**

Dr. N.S. Abbas
Dr. Manoj Kt. Khanna
Ms. Rizwana
Dr. Uma Chowdhary

Convener

23 **Incharge NCC**

Dr. Bahram Pani

24 **Incharge NSS**

Dr. Ranjeet Thakur

25 **Development Fund Committee**

Bursar(Ex-office)
Secretary Staff Council
President Staff Association(Teaching)
Dr. Madhulika Bajpai
Dr. Uma Chowdhary

Convener

Gandhian Study Center

Dr. Madhulika
Dr. Vandita Gupta
Dr. Sugata Bhardwaj
Dr. Anand Bharadvaja

Coordinator

Astronomy	Mr. Vikas Tyagi
Dance	Dr. Renu Bhowra
Debate	Mr. Prakash
Dramatics and Fine Arts	Dr. Rishi Kundra
Leo	Dr. Sivaram Vennart
Film	Dr. Parthasarthy
Mountaineering & Trekking	Dr. Geeta Bhan
Music	Dr. Sudhama Das
Photography	Dr. Parthivardi
Yoga	Dr. Parvinder Kaur

Secretary Staff Council

Annexure II
Staff Council Committee for Shortage of Attendance of Students
For the Academic Year 2009-10

- I. A committee was constituted by the Staff Council on January 8, 2010 the above issue. The committee consists of the following members:
 1. Dr. Anil Bhat, Convener Academic Committee Convener
 2. Dr. Geeta Mongia, Secretary Staff Council
 3. Mr. Avneesh Mittal, Convener Time Table Committee
- II. A meeting of the committee was held on March 26, 2010 in the conference room and following decisions were taken unanimously:
 - a) It was felt by the committee that parents of Ist Year and IInd Year students who fell short of attendance according to University rule, should meet the Principal
 - b) If the Principal feels satisfied by the response of the parents then the student should be asked to fill a bond/undertaking to compensate the attendance in the coming academic years.
 - c) For the IIIrd year students, the parents of the students who fall short of attendance according to University rule, should see the Principal and resolution of the staff council may be followed.
 - d) In case a student falls short of attendance because of medical ground, the rules of the University of Delhi should be followed.
- III. The committee also feels that the students have also been penalized for their short attendance in their respective internal assessment.

However, the Delhi University rules should be followed and the Principal should use his discretion in issuing the Admit card based on merit.


 Dr. Anil Bhat
 Convener Academic Committee Members